



## RESUME

Thomas (Tom) Graham has extensive knowledge of the construction industry. He is an experienced industry practitioner with a thorough understanding of the entire construction process both in the Industrial, Commercial and Institutional sectors. In addition his ability to:

- Create new business offerings that complement existing services within an existing organization.
- Develop and nurture relationships with the private and public sectors that translate into viable business opportunities.
- Build teams that effectively work together that are results focused.
- Work effectively within a large organization as a team player.
- Adhere to best practice processes in how he conducts himself and his team in achieving set goals.

## ACTIVITIES

Athletic Business, Parks and Recreation Ontario

Ontario Recreation Facilities Association

## EDUCATION

Honours Bachelor of Arts  
(Recreation-Business Option)  
University of Waterloo

Associate, Gordon+Gordon Group Inc.

<http://www.gggi.ca>

From 2016 to present

Tom provides professional services developed over thirty years serving the public sector experience in all facets of the delivery of recreation and park services including management of physical and financial resources

Based upon a proven track record of leading project teams in the planning, design and construction of major capital infrastructure

His ability to work effectively and cooperatively with various levels of government, elected officials, residents, community groups, consultants and contractors provides the solid basis from which our Clients benefit from Tom's approach in effectively assisting them in achieving their project goals

### Notable Recent Projects

#### **Feasibility Analysis/Strategy/Management – Leisure Centre**

As Director of Leisure Services, Tom was responsible for the successful delivery of a three tub, twin ice rink, sports gymnasium facility. Reporting directly to the Bradford West Gwillimbury CAO, he provided the necessary leadership, managing a team of Design Consultants, Project Managers and Facilities Professionals to deliver the Town's largest public facility. Part of his responsibility extended to reporting to the Town's elected officials, and support staff through the project. As well as budgeting the necessary funds to allow the completed facility to function upon completion, and throughout its ongoing annual operations.

Project value \$41.6 million



**ASSET & INFRASTRUCTURE SERVICES IS OUR BUSINESS**

**EMPLOYMENT HISTORY**

Gordon Gordon Group Inc.  
Associate

Director of Leisure Services  
Town of Bradford West  
Gwillimbury

Director of Leisure Services  
Town of Whitchurch Stouffville

Manager of Facilities and  
Programs  
Town of Aurora

Facilities Manager  
York University

Assistant Recreation  
Coordinator  
University of Toronto

Recreation Supervisor  
City of Oshawa

**Feasibility Analysis/Strategy/Management – Library & Cultural Centre**

As Director of Leisure Services on behalf of the Town of Bradford West Gwillimbury, Tom was responsible in assembling a team of professionals to assess the feasibility, develop a procurement strategy and manage the development of a 36,000sf Library and Cultural Centre. The funding for this facility, from federal stimulus monies required for the rapid implementation of the Municipality's project infrastructure plan. Working collaboratively with a wide range of Construction Professionals, the public and the Town's elected officials this project was not only completed on time, but under budget. Testament to the effective service provided by Tom and his team. Project value \$16.7 million

**Feasibility Analysis/Strategy/Management – Family Health Centre**

Responsible for overseeing the development of the Town of Bradford West Gwillimbury's first integrated Family Health Centre. Tom played a central role in listening to and implementing the needs of the Doctors, elected Town officials and Provincial Health Officials. The renovation of a vacate building within the Town within a fixed budget provided little scope of financial oversight. To help mitigate this risk, Tom implemented and maintained a Project Risk Register that assisted in focusing the Project's stakeholder resources to issues that were judged to have the most significant impact to the project's delivery. The result was the delivery of a fully functional facility that met the needs of the many stakeholders associated with his project.

Project value \$2.44 million

**Feasibility Analysis/Strategy Consultation – Henderson Park Master Plan**

Working with the Public and within the Municipalities asset management plan, Tom prepared an analysis of the impact of a Park and Bike Trail facility within the Town of Bradford West Gwillimbury. Once the feasibility analysis had been completed, and a strategy to implement the proposal was developed, Tom oversaw the preparation of a plan that was prepared for acceptance by the elected officials. The plan was subsequently reviewed and accepted, and has been implemented as part of the Town's leisure facilities in this rapidly developing municipality.